



brook
training

Implementing
Business Support
Interventions to
Facilitate Change

Course Overview:

Combined
Management
System -
Implementation



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The training aims to develop individuals understanding of the 8 management principles underpinning the ISO systems, and the necessary steps to build an overall system using a systems approach and also to give delegates an understanding of why Management Systems are important.

Content:

Aimed at achieving business benefit and impact by assisting the business to develop the skills and knowledge to reinforce the benefits of moving to the new ISO9001:2015 standard as a core module, maintaining credibility with its customer base and gaining further benefit from the increasing Business planning and Continuous Improvement component of the newly revised Standard.

Content will include:

- **The Common ISO Management System standards**
 - How to use ISO9001 as a basis to learn the fundamentals of how to implement and integrate all the new ISO's - 9001, 14001, 27001 & 45001 – both individually; and using a Combined Management Systems (CMS) approach.
 - What a good “Q/H/S/E” policy looks like
 - Analysing processes and writing meaningful procedures
 - Understand ‘context’ and business strategy in relation to Management Systems
 - What to do to show risk management
 - Documented info control - what needs to be managed and what can be left out
 - UKAS or not - what's the difference?
- **Implementing Additional Management System Modules (Environmental/H&S/Cyber Security)**
 - How to use the requirements of ISO 9001:2015 as a base system to add further Management System modules to
 - How to use gap analysis tools and templates to sense check your current levels of performance in the new area
 - Identify the requirements for documented information for the new module
 - Understand what needs to be revised in your current ways of working
 - Appreciate the significance of organizational context and adopting a risk-based approach
 - Applying risk-based thinking, leadership and process management to this module area
 - Approaches to implement the requirements of the required standards
 - Understanding Certification arrangements
 - Creating individual action plans to prepare for implementation of the required changes
- **ISO Internal Auditor Skills**
 - The application of risk-based thinking, leadership and process management
 - Skills to prepare, conduct and develop the required process for an ISO audit
 - Learn how to set objectives for, plan and perform a detailed audit
 - Understand the implications of employee behaviour on audits
 - Gain the ability to confidently report findings and take corrective action.
- **Maximize ISO Performance**
 - Addressing non-conformities as a process improvement tool
 - Identifying changes that bring sustainable business benefits
 - How to engage top management and build confidence in Management Systems

For more information:

enquiries@brookconsult.co.uk or call: (01226) 240 435

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Further content will also be included and delivered progressively using feedback from the learners, and their developing understanding. This will include specific assignments drawn from, and adding benefit to their organisation and further one-to-one learning content informed by any knowledge gaps or weaknesses in knowledge of any individuals in the cohort.

Format of Delivery

The support will be specifically tailored to the business and/or group needs and contain elements of one to one support to respond to individual's skills gaps.

The training content will be bespoke and specific to this organisation's requirements.

An integral part of the training and skills development will be one of 'experiential learning' by virtue of real, in the business project based activity.

Duration of Delivery

Delivery time and number of participants will be bespoke to employer need with specific dates and phasing by agreement with the company and Brook.

An initial meeting will take place to discuss requirements where duration and selected modules will be decided to form the training programme schedule

Business Benefits

The business will benefit by having the internal skills, knowledge and competencies to implement the additional ISO Standards.

Training will help delegates identify process improvements to increase business control efficiencies.

This will help maintain credibility and relationships with customers.

The ISO standard aims to place emphasis on business development strategy and the use of Certification as a strategy and continuous improvement tool through the setting of objectives.

The training will increase knowledge, skills and capability of individuals in relation to the core capabilities that their respective roles require to help drive growth and change in the business.

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